



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

November 1, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason and James Roberson.

ABSENT: Mayor Russell Killen and Councilor Tim Poirier.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Tracy Pedigo, Public Works Director; Tina Cheek, Parks and Recreation Director; Jennifer Currin, Senior Planner; Shiela Hardin, Purchasing Agent; Michelle Wester, Administrative Assistant.

Meeting called to order by Mayor Pro Tem Chalk at 7:00 p.m.

WELCOME

Welcome by Mayor Pro Tem Chalk.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda.
Motion seconded by Councilor Roberson and carried
unanimously.**

ITEM II. APPROVAL OF MINUTES

October 20, 2010

...Motion by Councilor Gleason to approve the minutes of October 20, 2010. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Pancreatic Cancer Awareness Month Proclamation

Mayor Pro Tem Chalk proclaimed November, 2010 as "Pancreatic Cancer Awareness Month" and presented a proclamation to Lori Matteson, an Advocacy Coordinator for the Pancreatic Cancer Action Network. Mayor Pro Tem Chalk also recognized Local Affiliate Coordinator Carol Birney and Volunteer Liz Johnson.

Lori Matteson spoke on behalf of the Pancreatic Cancer Action Network and thanked Mayor Killen for helping spread the word throughout Wake County and Town Council members for supporting their cause to increase awareness and build hope.

B. Wellness Proclamation

Mayor Pro Tem Chalk proclaimed November 1, 2010 as "Wellness Day" for Town employees and expressed his support for the Town's new Wellness Program "Taking Shape Knightdale".

Mayor Pro Tem Chalk noted that Councilor Poirier has signed up for the initial health screenings and he plans to do the same.

Committee members Fred Boone, Tina Cheek, Jennifer Currin, Shiela Hardin, Michelle Wester, and Suzanne Yeatts were recognized.

...Motion by Councilor Gleason to proclaim November 1, 2010 "Wellness Day" for Town employees and fully support the Wellness Program "Taking Shape Knightdale" and endorse the efforts of the committee to continue to provide a quality program. Motion seconded by Councilor Eddins and carried unanimously.

C. Great American SmokeOut Proclamation

Mayor Pro Tem Chalk proclaimed November 18, 2010 "Tobacco Free Day" in recognition of the Great American SmokeOut.

D. Community Planning Day
RES #10-11-01-001

Planning Director Chris Hills requested that the Town Council adopt a resolution proclaiming November 8, 2010 as Community Planning Day in Knightdale to support the World Town Planning Day observance.

...Motion by Councilor Roberson to adopt Resolution #10-11-01-001. Motion seconded by Councilor Gleason and carried unanimously.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Personnel Policy Revision – Voluntary Shared Leave

Approve revision to the personnel policy regarding Voluntary Shared Leave as presented.

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. Park and Greenway Update

Town Manager Seth Lawless gave a brief update on the Park and Greenway projects.

B. Hodge Road Siphon Update

Town Attorney Clyde Holt explained the need to amend the Bobby Murray Trust Agreement to accommodate a new construction schedule.

...Motion by Councilor Gleason to authorize the Town Manager to execute Amendment 1 to the Bobby Murray Trust December 23, 2009 Right of Entry and Indemnification Agreement to incorporate the revised construction schedule. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

Town Manager Seth Lawless announced that the upcoming Emerging Issues Forum by Knightdale Chamber of Commerce would be held at town hall on November 18, 2010 and the new Freshman Leadership Academy students from Knightdale High School would be visiting town hall on November 19, 2010.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported ongoing discussions regarding the proposed renaissance fair as well as the UDO infill requirements.

B. Budget
No report.

C. Public Safety
Councilor Eddins reported the next meeting will be held either November 17, 2010 or December 6, 2010.

D. Nominating
No report

E. Liaison Reports

Mayor Pro Tem Chalk recognized Public Works Director Tracy Pedigo as a North Carolina Roads Scholar.

Councilor Roberson reminded everyone of the Community Assessment to be held November 9, 2010 at East Wake High School and encouraged elected officials to participate to address issues in eastern Wake County.

Councilor Eddins reminded everyone to vote in tomorrow's election.

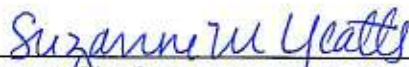
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:32 p.m. Motion seconded by Councilor Gleason and carried unanimously.



Mayor Pro Tem James M. Chalk



Town Clerk Suzanne M. Yeatts